

The Cairn Terrier Club of Canada



**THE
CONSTITUTION
OF
THE CAIRN TERRIER
CLUB OF CANADA**

Revised June 16, 2006

Article 1 - NAME OF CLUB

The name of the Club shall be THE CAIRN TERRIER CLUB OF CANADA, hereinafter referred to as the "Club".

Article 2- OBJECTS OF THE CLUB

The objects of the Club are:

- 1) To promote the quality and reputation of the breed called the Cairn Terrier.
- 2) To maintain the standards of the breed as set out in Schedule "A" to this constitution entitled "Description and Standard of Points".
- 3) To encourage the art of responsible breeding and the care, handling and exhibition of the breed.

Article 3 - MEMBERSHIP

The Club recognizes three (3) categories of membership;

- 1) Associate member:
 - a) Admitted by application with the sponsorship of one regular member;
 - b) Must sign and subscribe to the Code of Ethics of the Club attached hereto as Schedule "B";
 - c) Not permitted to vote, hold office, nominate/second members to run for office or propose/second new members; and
 - d) After two (2) years as an associate member, may apply for admission as a regular member.
- 2) Regular Member:
 - a) After two (2) years as an associate member, an individual may apply to become a regular member;
 - b) Application must include a sponsor and a seconder, both of whom must be regular members and from different households;
 - c) Applicants for regular membership will have their names presented to the general membership by way of the club newsletter, and the members will be asked for input on the suitability of said applicant.
 - d) Based on the input of the general membership, candidates for regular membership will be voted on by the Board of Directors;
 - e) Eligible to vote, hold office, nominate/second members to run for office and propose/second new members.
- 3) Lifetime Members:
 - a) After twenty five (25) consecutive years as a member, that member will automatically be given the designation of Lifetime Member;
 - b) A Lifetime Member has all of the rights and privileges previously enjoyed, but no longer required to pay membership fees.

Article 4 - REJECTION OR TERMINATION OF MEMBERSHIP

- 1) Any person whose membership application has been rejected must be provided with a written explanation;
- 2) Any member found by the Board of Directors, after a hearing of which the member was given notice and at which he/she is entitled to be heard, to be in breach of the Code of Ethics attached hereto as Schedule "B" or whose conduct in the opinion of the Board has been injurious to the interests or reputation of the Club may have his/her membership terminated by the Board;
- 3) Termination of membership may also occur as a result of resignation, failure to renew or as the result of deprivation, suspension, debarment, expulsion, failure to renew or termination of Canadian Kennel Club membership as imposed by the Canadian Kennel Club Discipline Committee.
- 4) Notice of and explanation for termination of membership must be provided to the member in writing.

Article 5- MEMBERSHIP FEES

- 1) Membership fees for regular and associate members shall be as fixed by the Board of Directors from time to time;
- 2) The calendar year shall be considered the membership year;
- 3) A reduced joint membership fee is available for two members from the same household; and
- 4) Membership fees are due and payable by January 1 of each year, and are considered overdue if not paid by March 31.

Article 6- FISCAL YEAR

The fiscal year of the Club shall end on December 31st in each year.

Article 7 - BOARD OF DIRECTORS AND OFFICERS

- 1) The property and business of the Club shall be managed by a Board of Directors consisting of the President, the Vice-President, the Secretary, the Treasurer, the Immediate Past-President and at least four other Directors.
- 2) At least four (4) of the following six (6) regions being British Columbia, the Prairie Region (Alberta, Saskatchewan, Manitoba), Ontario, Quebec, the Atlantic Provinces (Nova Scotia, New Brunswick, Newfoundland, Prince Edward Island) and the Territories shall be represented by a Director or Directors representing the region and residing therein, provided however, that no region is required to be so represented if no member in good standing reside therein.
- 3) The number of Directors other than Officers to be elected or appointed as hereinafter provided from each region for which representation is required by this Article shall be based as nearly as practicable on the relative number of members in good standing residing in that region as compared with the number of members residing in the other regions for which representation is so required. However, no more than three (3) Directors may be elected from any one (1) region.
- 4) The number of Directors as required by this Article may be increased or decreased by the Board of Directors if it is considered necessary in the interest of the Club.
- 5) The Regional Directors shall be elected by the members residing in their respective regions.
- 6) The Officers and Directors of the Club shall be residents of Canada and Canadian Kennel Club Regular Members in good standing.
- 7) The Board of Directors may, at its discretion, appoint committees to advance the work of the Club. Such Committees shall always be subject to the final authority of the Board of Directors and will be automatically dissolved upon completion of their mandate to the satisfaction of the Board.

Article 8- ELECTION OF OFFICERS AND DIRECTORS

- 1) There shall be a biennial election of Officers and other Directors, the election to be conducted by mail-in ballot.
- 2) An Election Committee shall be chosen by the Board of Directors at least four months prior to an election, such Committee to consist of three members in good standing no more than one of whom shall be a member of the current Board of Directors and one of such members shall be named by the Board as the Committee's Chair.
- 3) The Election Committee shall in writing request nominations from regular members of candidates for each office and position on the Board of Directors and for each region set out in Article 7 for which representation on the Board of Directors is required by that Article;
- 4) Nominations shall be in writing and shall,
 - a) Be signed by two regular members;
 - b) Be accompanied by the written acceptance of the nominee signifying his/her willingness to be a candidate;
 - c) Include the CKC membership number of the candidate; and
 - d) Be submitted to the Election Committee at least two months prior to the election.
- 5) The Election Committee may nominate candidates from regular members to fill any office or position on the Board of Directors and to represent any region set out in Article 7 for which representation on the Board is required by that Article, or where it is deemed necessary in the interests of the Club.
- 6) The Election Committee shall submit its slate of candidates to the Secretary within two weeks after the date fixed for the return of nominations in accordance with Section 4 of this article.
- 7) No person shall be a candidate for more than one office or position;
- 8) Nominations cannot be made at the annual general meeting or in any other manner than as provided for above. At least one month prior to an election the Secretary shall mail to each regular member a ballot listing all the nominees for each office and for each position on the Board of Directors separately for each region for which nominations have been made, together with a blank envelope and a return envelope addressed to the Secretary, marked "ballot" and bearing the name of the member to whom it was sent. To ensure that the ballots may remain secret each voter after marking his ballot shall seal it in the blank envelope which in turn shall be placed in the envelope addressed to the Secretary.
- 9) In the event that no ballot is required for any office, position or positions, the procedure outlined in sub-

article 8 of this Article shall be dispensed with and the nominee or nominees for such office, position or positions shall be declared elected by acclamation.

- 10) At the a special meeting called by the President for the purpose of counting ballots, three scrutinizers, one of whom shall be a Director and two of whom shall be regular members appointed by the President, shall
 - a) Check to ensure that ballots have been returned only by regular members;
 - b) Count the ballots and certify the results to the President; and
 - c) Ensure that only ballots received by the Secretary at or before the deadline shall be counted.
- 11) If any nominee at the time of the election is unable to serve for any reason such nominee shall not be elected and the vacancy so created shall be filled by the new Board of Directors.
- 12) A vacancy in any office in the Board of Directors during the term of office shall be filled by the Board of Directors.
- 13) Officers and Directors shall hold office for two years commencing on January 1st of the year following their election.
- 14) Officers and Directors are eligible for re-election.
- 15) All candidates shall be residents of Canada and Canadian Kennel Club Regular Members in good standing.

Article 9 - RESIGNATION OF DIRECTORS

The office of Director shall be automatically vacated

- 1) If a Director shall resign his/her office by delivering a written resignation to the Secretary of the Club.
- 2) If he/she is found to be mentally incompetent.
- 3) If at a special general meeting of members a resolution is passed by three-quarters of the members present at the meeting that he/she be removed from office.

Article 10 –DUTIES OF OFFICERS

The duties of the Officers of the Club shall be as prescribed in the following subsections:

- 1) President - The President shall preside at all general meetings, all meetings of the Officers and the Board of Directors and he/she shall be ex-officio a member of all committee. He/she shall carry out the signatory duties consistent with the office and he/she shall be, whenever possible, a signatory to all cheques issued on behalf of the Club on any account.
- 2) Vice President - In the absence of the President the Vice President shall preside at all meetings of the Directors, all general meetings, shall relieve the President of all possible duties and, in the absence of any member of the Board of Directors, Committee Chairman or Secretary, shall assume their duties pro tem.
- 3) Secretary - The Secretary shall attend all meetings of the Board of Directors, all general meetings and shall keep minutes and records of major importance. He/she shall purchase stationery, stamps and office equipment, etc. Anything that is required by the Secretary costing more than an amount fixed by the Directors must first be approved by the Board of Directors and generally he/she must carry out and be responsible for all usual secretarial duties associated with a club of this nature.
- 4) Treasurer - The Treasurer shall receive and deposit in a bank to be approved by the Board of Directors all monies belonging to the Club and shall give a receipt for all monies received on behalf of the Club on one of the Club's official receipt forms. He/she shall issue and be a signatory with one other officer to all cheques issued on behalf of the Club on any account and shall keep the account books and financial records of the Club in a manner approved by the Board of Directors. Further he/she shall annually submit an audited financial statement showing the financial position of the Club.
- 5) All Directors in addition to their general duties under Article 7 and their specific duties under this Article 10 shall be responsible for the carrying out of the objects of the Club as set out in Article 2.
- 6) Regional Directors who cannot regularly attend meetings of Directors because distance makes such attendance impractical shall in carrying out their duties specifically endeavor to:
 - 7) Co-ordinate with other Directors in the Region particularly with respect to local Specialties and Boosters.
 - 8) Arrange for local members to meet together for both entertainment and educational purposes.
 - 9) Keep the Club President informed about the feelings and concerns of local members regarding the Club and of any recommendations they may have in order that the Club may be kept truly representative of its members.
- 10) Be a contact for local Dog Clubs to mutually oppose unfair anti-dog legislation, by-laws or practices.
- 11) Organize or support a system for local Cairn rescue.

- 12) Advise the Secretary of the Club of any items with which they disagree in the minutes of the last meeting of Directors, in default of which they will be taken to agree on the item.

Article 11 - MEETINGS OF MEMBERS

- 1) The Club shall hold an Annual General Meeting in conjunction with the National Specialty Show or at such time and place as may be decided by the Board of Directors provided that in the case of Biennial General Meetings which are to be held:
 - a) The date must be set by the Board and an Election Committee chosen by the Board in accordance with Article 8.
 - b) The date of the meeting must be within the term of office of the current Board of Directors.
- 2) Special meetings may be called by the President, or by a majority vote of the Board of Directors, or by a petition of at least ten (10) signatures of members in good standing being presented to the President.
- 3) The Secretary shall give notice in writing of all meetings at least ten (10) days prior to the date of the meeting.
- 4) Ten (10) members in good standing shall be a quorum.

Article 12- MEETINGS OF DIRECTORS

- 1) Meetings of the Board of Directors may be held at any time and place to be determined by the Directors provided that ten (10) days notice of such meeting shall be sent in writing to each Director.
- 2) No formal notice shall be necessary if all Directors are present at the meeting or waive notice thereof in writing.
- 3) Board business may be conducted by mail (electronically or otherwise) through the Secretary.

Article 13 - ORDER AND CONDUCT OF BUSINESS

The order of business at all Board of Directors meetings general meetings shall be as follows:

- 1) Roll Call of Officers, Directors and members:
- 2) Reading of minutes of previous meeting:
- 3) Reports of Officers and Board of Directors:
- 4) Reports of Chairmen of the various committees:
- 5) Treasurer's report of income and expenditures:
- 6) Reading of the Club's correspondence:
- 7) Business arising from the correspondence:
- 8) Unfinished business:
- 9) Election of Officers (Biennial general meeting)
- 10) New business;
- 11) Adjournment.

Article 14- PROTESTS

- 1) Any protest or complaint by any member of the Club about any other member of the Club or any dog owned by a member of the Club shall be considered by the Board of Directors of the Club, whose decision shall be final.
- 2) No such protest or complaint will be considered unless and until such protesting or complaining member first has made such protest or complaint in writing, addressed to the Secretary of the Club, and has deposited with said Secretary the sum of \$50.00 to cover any expenses incidental to the investigation of such complaint or protest, which sum shall be returned to said complaining protesting member if and when his complaint or protest is sustained and in that event the member found to be in error shall forthwith pay to the Club that amount which has been expended legitimately in the hearing of such complaint or protest.
- 3) If the said payment has not been so made or if said member is found to be in error and does not comply with the decision of the Board of Directors his membership may be forfeited.

Article 15 - AMENDMENTS TO THE CONSTITUTION

- 1) Amendments to this Constitution and the schedules thereto attached may be proposed by the Board of Directors or by written petition addressed to the Secretary and signed by ten regular members. Amendments proposed by petition shall be considered by the Board of Directors at their next regular meeting and must subsequently be presented to the members of the club with the recommendations of the board within ninety (90) days of the date when the petition was received by the Secretary.

- 2) Voting must be by mail in ballot; proxies are not allowed. The Secretary shall mail to each member a ballot together with a blank envelope and a return envelope addressed to the Secretary, marked "ballot" and bearing the name of the member to whom it was sent. Each voter after marking his ballot shall seal it in the blank envelope which in turn shall be placed in the envelope addressed to the Secretary.
- 3) A two thirds (2/3) majority of returned ballots is required to affect the amendment.
- 4) No changes to the constitution or breed standard shall become effective until it has been approved by the Canadian Kennel Club.

Article 16- CLUB ACTIVITIES

- 1) All dog shows held under the name of the Club shall be in accordance with the Canadian Kennel Club Dog Show Rules.
- 2) At no time shall any Officer, Director or member of the Club undertake any activities in the name of the Club, which shall in any way conflict with this Constitution or the Constitution and Rules of the Canadian Kennel Club.
- 3) Club National Specialty should be held annually and whenever possible be rotated through the regions as identified in Article 7.

Article 17- INTERPRETATION

- 1) Any interpretation of the Constitution and By-laws shall be made by the Board of Directors.
- 2) For the purpose of this Constitution wherein and wherever the masculine gender is referred to it is to be interpreted to also refer to the feminine gender.
- 3) Where an act is required to be done by this Constitution on or before a specified date and the act has not been done by that date it shall be done as soon as practicable thereafter.

Article 18 - DISSOLUTION

The Club may be dissolved at any time by the consent in writing of not less than two-thirds of the members. After payment of all debts and liabilities of the Club the property and assets to the Club shall be transferred to any organization in Canada which, in the opinion of the Directors, has objects consistent with those of the Club and if there is no such organization then the property and assets shall be distributed to accredited Veterinary Colleges involved in small animal research.

Article 19 - REPEAL OF PREVIOUS CONSTITUTION

All previous Constitutions of the Club are repealed.

ENACTED AND PASSED by a two-thirds vote of all regular members counted on the 16th day of June 2006.

Revisions to this constitution and by-laws, as mandated by the Canadian Kennel Club by-laws, were incorporated as of July 1, 2006

Joan Blackstaffe
President

Suzanne Darling
Secretary

CANADIAN KENNEL CLUB BREED STANDARD FOR THE CAIRN TERRIER

General Appearance: Agile, alert, of workmanlike, natural appearance. Standing well forward on forepaws. Strong quarters. Deep in rib, very free in movement. Weather-resistant coat.

Characteristics: Should impress as being active, game and hardy.

Temperament: Fearless and gay disposition; assertive but not aggressive.

Head and Skull: Head small, but in proportion to body. Skull broad; a decided indentation between the eyes with a definite stop. Muzzle powerful, jaw strong but not long or heavy. Nose black. Head well furnished.

Eyes: Wide apart, medium in size, dark hazel. Slightly sunk with shaggy eyebrows.

Ears: Small, pointed, well carried and erect, not too closely set nor heavily coated.

Mouth: Large teeth. Jaws strong with perfect, regular and complete scissor bite, i.e. upper teeth closely overlapping lower teeth and set square to the jaws.

Neck: Well set on, not short.

Forequarters: Sloping shoulders, medium length of leg, good but not too heavy bone. Forelegs never out at elbow. Legs covered with harsh hair.

Body: Back level, medium length. Well sprung deep ribs; strong supple loin.

Hindquarters: Very strong muscular thighs. Good, but not excessive, bend of stifle. Hocks well let down inclining neither in nor out when viewed from the rear.

Feet: Forefeet larger than hind, may be slightly turned out. Pads thick and strong. Thin, narrow or spreading feet and long nails objectionable.

Tail: Short, balanced, well furnished with hair but not feathery. Neither high nor low set, carried gaily but not turned down towards back.

Gait/Movement: Very free-flowing stride. Forelegs reaching well forward. Hind legs giving strong propulsion. Hocks neither too close nor too wide.

Coat: Very important. Weather-resistant. Must be double-coated, with profuse, harsh, but not coarse, outer coat; undercoat short, soft and close. Open coats objectionable. Slight wave permissible.

Colour: Cream, wheaten, red, grey or nearly black. Brindling in all these colours acceptable. Not solid black, or white, or black and tan. Dark points, such as ears, muzzle, and tail, very typical.

Size: Approximately 28-31 cms (11-12 ins) at withers, but in proportion to weight, ideally 6-7.5 kgs (14-16 lbs).

Faults: Any departure from the foregoing points should be considered a fault and the seriousness with which the fault should be regarded should be in exact proportion to its degree and its effect upon the health and welfare of the dog.

Note: Male animals should have two apparently normal testicles fully descended into the scrotum.

CONSTITUTION

(Revised June 16, 2006)

Schedule "B"

The Cairn Terrier Club of Canada

CODE OF EHTICS – Amendments

The Cairn Terrier Club of Canada recognizes its responsibility to preserve and protect the Cairn Terrier. It further recognizes that the quality and reputation of the breed rests squarely with its breeders. Therefore, as guidance both to the public and its member breeders, the Cairn Terrier Club of Canada sets forth below certain standards of conduct to be followed by its members.

MEMBERS

1. Strive to conform to the CKC Breed Standard to improve progeny and to reduce conformation faults. Give equal consideration to type, temperament, soundness, and health.
2. Should make a conscientious effort to learn about and keep up to date on genetic health problems and to register serious anomalies with the appropriate registries. Breeders should discuss and disclose known problems to a potential breeding partner (bitch/stud owner). Controlled test breeding may be appropriate, as more information about genetic defects become known (DNA markers, modes of inheritance, etc.). Members are encouraged to regularly test for health and genetic problems.
3. Comply with Canadian Kennel Club rules governing record keeping, registration, sale, and transfer of dogs. Any warranties or other agreements pertaining to the sale of any Cairn Terrier are put in writing, with a copy provided to the buyer, seller and the CKC, where applicable.
4. Should sell puppies to pet owners/homes on a CKC non-breeding contract. Sell all puppies and dogs with written sales agreements to include clear terms and conditions signed by the seller and buyer. The conditions should request that the seller be contacted in the event that the owner, at any time, is unable to keep the dog. It will be the obligation of the seller to assist in the placement of the dog in question.
5. Disclose all relevant and known pedigree and genetic history of dogs sold for potential show and breeding stock. Pet owners shall be provided with complete medical and health records, and instructions for proper care, feeding and grooming.
6. Breed litters only when they have the time and facilities to devote proper care and attention to the rearing of the puppies and to the well being of the dam. Members provide stud services only when they are satisfied that the owner of the bitch has appropriate time and facilities to whelp and raise puppies. Generally, no bitch should be mated before the age of 18 months or after the age of 7 years.
7. Do not sell any puppy or dog or provide stud service to any pet shop, catalogue house, or wholesale dealer, or in any way knowingly aid or abet the sale of any Cairn Terrier through a pet shop, catalogue house, or wholesale dealer.
8. Refrain from knowingly making unfair or untrue statements about their own dogs and practices, and about the dogs and practices of others.

I have read, understand and subscribe to the above.

Signature of Applicant